



ORDER DATE: _____ REQUESTED SHIP DATE: _____ ITEM/CATALOG # _____

PURCHASE ORDER FORM (PLEASE MARK ONE) NEW ORDER REORDER REORDER WITH NEW ARTWORK REORDER WITH NEW MASTER

ORDER TYPE:

PAPER PRINT ONLY CD AUDIO CD DATA/SOFTWARE CD ENHANCED/MP3 DVD AUDIO DVD VIDEO OTHER
(* PLEASE NOTE: YOU WILL RECEIVE AN EXACT REPLICATION OF THE MASTER YOU PROVIDE. PLEASE CHECK MASTER FOR CONTENT -SONG ORDER, TEXT, ISRC CODES, FORMAT- BEFORE DELIVERY TO MCR. IF YOU INTEND FOR YOUR CD TO PLAY IN A CD PLAYER MAKE SURE THAT IT IS AN AUDIO FILE NOT AN MP3)

ORDER QUANTITY: 100 300 500 OTHER: _____ SINGLE DISC MULTI-DISC # OF DISCS IN SET

PACKAGING INFORMATION :

JEWEL BOX CLEAR TRAY BLACK TRAY SLIMLINE SMART TRAY(2 discs JEWELBOX) CLEAR TRAY BLACK TRAY

BOOKLET/ TRAY INFORMATION FOR JEWELBOX PRINT:

2PANEL 4PANEL 6PANEL

TRAY CARD PRINT:

4/4 (FULL COLOR BOTH SIDES) 4/1 (FULL COVER OUTSIDE, BLACK & WHITE INSIDE) 4/0 (FULL COLOR OUTSIDE/ NO PRINT ON THE INSIDE)

OTHER PACKAGING:

PAPER SLEEVE WITH WINDOW CARDBOARD SLEEVE DIGI WALLET CLEAR PAK
AMARAY (DVD CASE) BULK
OTHER (SPECIFY) _____ WRAP UNWRAPPED

WILL YOU NEED A BARCODE: YES NO (IF YES PLEASE CHECK FOR BARCODE ON EMAILED PROOF BEFORE APPROVING)

PREFERRED METHOD OF CONTACT (FOR QUESTIONS AND NOTIFICATION OF JOB COMPLETETION): EMAIL ME CALL ME

PDF PROOFING EMAIL ADDRESS IF OTHER THAN BELOW _____

NEW CUSTOMER? _____ YES _____ NO

COMPANY NAME: _____ CONTACT NAME _____

PROJECT TITLE: _____ ARTIST NAME _____

ADDRESS: _____ APT# _____ CITY _____

STATE: _____ ZIPCODE _____ COUNTRY: _____

HOME PHONE _____ WORK PHONE _____ CELL PHONE _____

EMAIL ADDRESS: _____

SHIP MY PROJECT CUSTOMER PICK-UP

SHIPPING INFORMATION (IF DIFFERENT THAN ABOVE):

ADDRESS: _____ APT# _____ CITY _____

STATE: _____ ZIPCODE _____ COUNTRY: _____

SIGNATURE X _____